

Agenda

Finance and Performance Panel (Panel of the Scrutiny Committee)

This meeting will be held on:

Date: **Thursday 18 July 2024**

Time: **6.00 pm**

Place: **Zoom - Remote meeting**

For further information please contact:

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Members of the public can attend to observe this meeting and.

- may register in advance to speak to the committee in accordance with the [committee's rules](#)
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Committee Membership

Councillor James Fry (Chair)

Councillor Chris Jarvis

Councillor David Henwood (*substitute for Cllr Ian Yeatman*)

Councillor Dr Christopher Snowton

Councillor Ian Yeatman (*apologies*)

Apologies and notification of substitutes received before the publication are shown under *Apologies for absence* in the agenda. Those sent after publication will be reported at the meeting.

Agenda

	Pages
1 Apologies	
<i>The Scrutiny Committee Chair has, due to exceptional circumstances, permitted a substitution for this meeting. Apologies have been received from Cllr Ian Yeatman; Cllr David Henwood will be substituting.</i>	
2 Declarations of Interest	
3 Chair's Announcements	
4 Notes of the previous meeting	9 - 14
The Panel is asked to agree the notes of the meeting held on 26 March 2024 as a true and accurate record.	
5 Finance and Performance Panel Work Plan	15 - 22
The Panel is asked to consider the provisional Work Plan and agree any amendments, taking into account the list of suggested items for Scrutiny-commissioned reports at Appendix A and ensuring that any additional Scrutiny-commissioned items which are agreed have a clear and specific scope.	
6 Report back on recommendations	23 - 28
At its meeting on 12 June 2024, Cabinet considered the following reports from the Finance and Performance Panel and made responses to the recommendations:	
<ul style="list-style-type: none">• Integrated Performance Report Q3 2023/24	
Cabinet's responses to recommendations were presented to the Scrutiny Committee at its meeting on 02 July 2024 for noting.	
The Panel is asked to note Cabinet's responses to its recommendations.	

7	Financial Outturn Report 2023/24	29 - 46
	<p>Cabinet, at its meeting on 10 July 2024, considered a report from the Head of Financial Services on the Financial Outturn Report 2023/24. Cllr Ed Turner, Deputy Leader (Statutory) and Cabinet Member for Finance and Asset Management and Nigel Kennedy, Head of Financial Services, have been invited to present the report and answer questions. The Committee is asked to consider the report and agree any recommendations.</p>	
8	Comparative Analysis - Capital Slippage	47 - 52
	<p>At its meeting on 26 March 2024, the Panel recommended: 'That the Council undertakes a comparative analysis of the current overall slippage of the Capital Programme and how that aligns with the 40% optimism bias assumptions included in the MTFP 2024/25 to 2027/28, to understand the extent to which the 40% optimism bias assumptions from 2024/25 are realistic'. At its meeting on 12 June 2024, Cabinet agreed the recommendation and confirmed that a briefing note would be prepared for the Panel once year-end figures for 2023/24 were known. The briefing note is attached.</p> <p>Cllr Ed Turner, Deputy Leader (Statutory) and Cabinet Member for Finance and Asset Management, Nigel Kennedy, Head of Financial Services, Tom Bridgman, Executive Director (Development) and Helen Horne, Managing Director (OX Place) have been invited to present the briefing note and answer questions. The Panel is asked to note and comment on the briefing note and agree any recommendations.</p>	
9	Scrutiny Performance Monitoring	53 - 60
	<p>The Panel agreed to have Scrutiny Performance Monitoring as a standing item on its agendas for 2023/24. The end of year report for 2023/24 is attached.</p> <p>The Panel is asked to:</p> <ol style="list-style-type: none"> 1. Note and comment on the performance report for KPIs selected by the Finance and Performance Panel in the 2023/24 municipal year as at March 2024. 2. Agree any written questions to submit for response after the meeting; and/or agree to invite relevant officers to a future meeting. 3. Agree whether or not it wishes to continue to have Scrutiny Performance Monitoring as a standing item on its agendas. <p>If the Panel does wish to continue having Scrutiny Performance Monitoring as a standing item on agendas, the Panel is recommended to agree to defer consideration of which KPIs to monitor during 2024/25</p>	

to a future meeting.

10 Dates of future meetings

The Panel is asked to note the dates and times of future meetings of the Finance and Performance Panel:

- 04 September 2024, 6pm
- 04 December 2024, 6pm
- 15 January 2025, 6pm
- 07 April 2025, 6pm

Meetings will take place remotely via Zoom.

11 Matters Exempt or part exempt from publication and exclusion of the public

If the Panel wishes to exclude the press and the public from the meeting during consideration of any aspects of the preceding or following agenda items it will be necessary for the Panel to pass a resolution in accordance with the provisions of Section 100A(4) of the Local Government Act 1972 specifying the grounds on which their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Part 1 of Schedule 12A of the Act if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

(The Access to Information Procedure Rules – Section 15 of the Council’s Constitution – sets out the conditions under which the public can be excluded from meetings of the Council).

11a Strategic Review of Services Across Community Services - Progress Update

61 - 64

At its meeting on 26 March 2024, the Panel requested that a progress update on the Strategic Review of Services Across Community Services be submitted to a future meeting of the Panel at the appropriate stage; the progress update is attached. Peter Matthew, Executive Director (Communities and People), Nigel Kennedy, Head of Financial Services and Suzanne Hemingway, Service Review Consultant have been invited to present the item and answer questions. The Panel is asked to consider the update and agree any recommendations.

11b Strategic Review of Services Provided by Oxford Direct Services (ODS) - Progress Update

65 - 68

At its meeting on 26 March 2024, the Panel requested that a progress update on the Strategic Review of Services Provided by Oxford Direct Services (ODS) be submitted to a future meeting of the Panel at the appropriate stage; the progress update is attached. Peter Matthew, Executive Director (Communities and People), Nigel Kennedy, Head of Financial Services and Suzanne Hemingway, Service Review Consultant have been invited to present the item and answer questions. The Panel is asked to consider the update and agree any recommendations.

11c Exempt Treasury Management Matters [discussion item]

Information for those attending

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The Council asks those recording the meeting:

- To follow the protocol which can be found on the Council's [website](#)
- Not to disturb or disrupt the meeting
- Not to edit the recording in a way that could lead to misinterpretation of the proceedings. This includes not editing an image or views expressed in a way that may ridicule or show a lack of respect towards those being recorded.
- To avoid recording members of the public present, even inadvertently, unless they are addressing the meeting.

Please be aware that you may be recorded during your speech and any follow-up. If you are attending please be aware that recording may take place and that you may be inadvertently included in these.

The Chair of the meeting has absolute discretion to suspend or terminate any activities that in his or her opinion are disruptive.

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". The matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.